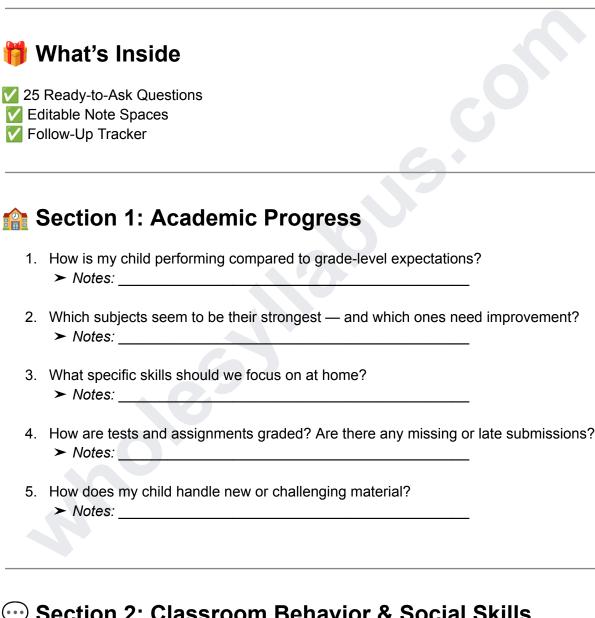
Parent-Teacher Conference Checklist (Free Printable PDF)

"Parent-Teacher Conference Questions Every Parent Should Ask" Includes editable note spaces + follow-up tracker to keep you organized.



Section 2: Classroom Behavior & Social Skills

6.	How does my child get along with classmates?
	➤ Notes:

	Have there been any behavioral challenges or conflicts this semester? ➤ Notes:
8.	How does my child participate during lessons or group work? ➤ Notes:
9.	Does my child show respect toward teachers and peers? ➤ Notes:
10.	Are there leadership opportunities or class roles my child enjoys? ➤ Notes:
	Section 3: Virtual or Hybrid Learning Tips How can I make sure my child stays engaged during online lessons?
12.	➤ Notes:What tools or apps does the class use for communication or homework?➤ Notes:
13.	If we have tech issues, what's the best way to contact the teacher? ➤ Notes:
' S	Section 4: Support & Enrichment
	Section 4: Support & Enrichment What resources are available for extra help if my child is struggling? Notes:
14.	What resources are available for extra help if my child is struggling?
14. 15.	What resources are available for extra help if my child is struggling? ➤ Notes: Are there enrichment programs for advanced learners or special interests?

Section 5: Communication & Homework

	•	have questions (email, p		
	I receive progress upo	dates or feedback?		
•	licy on late or incomp	lete homework?		
•	,	e and stay organized?	_ <	
			69	
₩ Section 6:	Social & Em	otional Learning	g (SEL)	
•		n, anxiety, or peer pressu		
	•	emotional resilience in cla		
24. Are there socia ➤ Notes:		or activities we can supp	ort at home?	
	657			
Section 7:	Follow-Up Tr	racker		
Concern / Topic	Action Step	Responsible (Parent/Teacher)	Check-In Date	Status
e.g., Reading Comprehension	Practice 15 mins daily	Parent	Nov 15	□ Done
e.g., Group Participation	Encourage in-class speaking	Teacher	Dec 1	□ Done

Tip: Schedule a 4–6 week follow-up to check progress on any ongoing goals.

® Bonus Tips

- Print two copies: one for you, one for the teacher.
- Keep a photo of the filled sheet in your phone for easy reference.
- For virtual meetings, type directly into the editable fields before saving as PDF.